

INVITATION FOR EXPRESSION OF INTEREST (EOI) FROM TAX CONSULTANCY FIRMS

Oil and Gas Regulatory Authority (OGRA) intends to hire the services of a consulting firm for the filing income tax returns on behalf of the Authority, responding to related notices etc., providing advisory services to the Authority on all tax related matters and representing the OGRA before tax Authorities/ officers. The contract will be for an initial period of three (3) years which can be extendable for another period of two years as per PPRA Rules. The details are as under:

1. Technical and financial proposals may be sent separately in sealed envelopes. The Proposals shall be received till 06-11-2018 upto 11:00 a.m., and will be opened on the same date at 11:30 a.m., in the presence of the bidders or their authorized representatives. The financial proposal of the technically qualified/ responsive firms shall be opened in the presence of the bidders for which the date and time shall be communicated in advance. The financial bids should be valid for six months from date of opening of technical bids.
2. Terms & Conditions as well as Evaluation Criteria can be obtained from the OGRA website www.ogra.org.pk / PPRA website www.ppra.org.pk.
3. OGRA may reject any or all the bid(s) at any time prior to the acceptance of the bids as per Rule 33(1) of PPRA, Rules 2004.

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"DONATE FOR DIAMER BASHA AND MOHMAND DAMS"

Terms and Condition

Interested firms may apply giving following information, duly supported with documentary evidence:

- Name, Address, Telephone Numbers of the Firms and contract person(s).
 - Experience in Tax matters.
 - Organizational Strength in terms of qualification and competency of the Professional staff in dealing with tax matters including CV of main experts, highlighting experience in tax related matters.
 - List of major clients in public and private sector.
 - Certificate of the firm having permanent office in Islamabad.
2. The bidding is to be performed as per Rule 36(b) of PPRA Rules. Technical and financial proposals may be sent separately in sealed envelopes within 15 days of this advertisement to the undersigned.
 3. Financial proposals should be bifurcated into the following categories:
 - a. Preparation and filling of corporate tax return (Per Annum)
 - b. Appeal to Commissioner (case to case basis)
 - c. Appeal to Appellate Tribunal (case to case basis)
 - d. Advisory services (Monthly)
 - e. Out of pocket expenses (amount to be specified)
 4. Selection will be based on both the technical and financial proposals.

METHODOLOGY FOR EVALUATING THE TAX CONSULTANCY FIRMS

Total Marks 50

A. Technical

Experience (Maximum Marks 20)

1 Mark for each year of experience up to maximum of 20 marks.

Staff Strength (Maximum Marks 20)

2 Marks for having at least one professional.

Clientele (Maximum 10 Marks)

Evaluation to be done and marks awarded by the Evaluation Committee on the basis of small, medium and large firms up to maximum of 10 Marks.

B. Financial Proposal

In order to arrive at the total per annum cost and for the purpose of the evaluation of proposals, it is assumed that there will be two cases per year for Appeals to Commissioner of Income Tax and Appellate Tribunal respectively.

Note: Minimum score required to pass for Pre-qualification is 70%.