

SCHEDULE – I
PART A

[See rule 4]

**APPLICATION FOR GRANT OF LICENCE FOR CONSTRUCTION
AND OPERATION OF NEW OIL REFINERY**

1. Name of the Company and address of its registered office:- _____
2. Name and address of the Directors (Attach details). _____
3. Certificate of Registration with Registrar of Companies along with memorandum and articles of association _____
4. Location of the Refinery and designed nameplate capacity in barrels/day and million tons/year _____
5. EPA clearance certificate (attach certificate) _____
6. Source of supply of crude oil _____
7. Refinery configuration giving broad details of main units, crude and product storage capacities along with proposed production slate based on 100% designed capacity for a given crude _____
8. Estimated cost of the project:

	\$ million
Equity	\$ million
Loan	\$ million

(attach due diligence certificate from a scheduled bank as per rule 5(e))
9. Status of availability of utilities at site (electricity, water, gas etc.) _____
10. Status of availability of port facility/terminal storage etc. _____
11. Proposed arrangements for receipt of crude oil (i.e. mode of transportation from port/ local source) _____
12. Proposed arrangements for disposal of products for local consumption and export. _____
13. Proposed arrangements for disposal of refinery: solid, liquid and gaseous wastes in accordance with National Environment Quality standards (NEQS) _____
14. Details of work programme and schedule of completion. _____
15. Proposed details of emergency response system at terminals/storages:- _____
16. Details of HSE arrangements to be adopted. _____

I hereby undertake that I shall provide such other information or documentation as the Authority, may from time to time, require, including without limitation, supplementary information or documentation required by the Authority to clarify the information contained in the application.

Name and signatures of the authorized signatory(s)

Date and place.

Check List/ Documents to be attached along with Application form to apply for construction & operation of new Oil Refinery

- (i) Name and address of the Director(s) (along with Nationality & share holding)
- (ii) Certified true copies of the following documents issued by SECP:-
 - (a) Certificate of Registration. (Attested by any authorized person of SECP)
 - (b) Memorandum & Articles of Association. (Attested by any authorized person of SECP)
 - (c) Forms 29 and 34 along with other relevant forms and documents. (Attested by any authorized person of SECP)
- (iii) Documents showing possession of the site by the applicant company
- (iv) EPA Clearance certificate & District Govt's NOC
- (v) Feasibility report/ refinery work program showing storage capacity, sufficient to meet the designed capacity of the refinery, for a minimum period of fifteen days for crude oil and seven days for refined oil products, availability of utilities including electricity, gas & water
- (vi) MOU with the relevant agencies regarding port handling facility for import and storage of crude oil and export of surplus petroleum product (if applicable)
- (vii) Letter of support from source of supply of crude oil
- (viii) Details of Refinery Configuration (including i.e. semi conversion/ fully conversion)
- (ix) Details of estimated cost of the project along with due diligence certificate from scheduled bank to the effect that Applicant Company has the capacity to undertake the proposed investment
- (x) Details of proposed arrangement for receipt of crude oil & disposal of products for local consumption and export
- (xi) Details of arrangements for disposal of refinery wastes
- (xii) Details of work program & schedule of completion
- (xiii) Proposed details of emergency response system at terminal / storage
- (xiv) Details of HSE arrangements
- (xv) Affidavit from each and all of company's Directors to the effect that:
 - (a) he is not disqualified or ineligible to become or remain a Director of the company under the provisions of the Companies Ordinance, 1984 (XLVII of 1984);
 - (b) he has not failed to pay any bank advance or loan or any installment thereof or interest and mark-up thereon;
 - (c) he is not directly or indirectly involved in any criminal case or default of bank advance or loan; and
 - (d) no case is pending against the company or its Directors in national or international courts or tribunals or such other forums, howsoever called or designated for recovery of bank loan or advance;
- (xvi) Rs. 2 million in the form of Demand Draft/Pay Order in favor of OGRA (Payable at Islamabad) as licence fee.

SCHEDULE - I

PART B

[See rule 6(1)]

APPLICATION FOR GRANT OF LICENCE TO EXISTING REFINERY

1. Name of the refinery:- _____
2. Location: _____
3. Corporate structure of the company (attach last annual report) _____
4. Certificate of Registration with Registrar of Companies along with memorandum and articles of association _____
5. Year of construction and commissioning _____
6. Details of expansion/up gradation already undertaken after commissioning _____
7. Present designed nameplate capacity:- Barrels/ day and Metric tons/ annum _____
8. Configuration/details of main units and crude/ product storage capacities _____
9. Details of HSE arrangements:- _____
10. Details of emergency response system _____
11. International certification on various operational activities _____
12. Sources of supply of crude oil and details of arrangements of its receipt:- _____
13. Details of arrangements for disposal of products for local consumption and export:- _____
14. Details of arrangements for disposal of refinery solid, liquid and gaseous wastes in accordance with National Environment and quality standards (NEQS):- _____
15. Details of latest Environment and safety audit conducted if any and measures taken to remove deficiencies if applicable (attach reports):- _____
16. Details of previous permission/terms and conditions applicable on the date of commencement of the OGRA Ordinance i.e. 28th March, 2002, and subsequent change, if any (attach documents)

I hereby undertake that I shall provide such other information or documentation as the Authority, may from time to time, require, including without limitation, supplementary information or documentation required by the Authority to clarify the information contained in the application.

Name and signatures of the authorized signatory(s)

Date and place.

SCHEDULE – I

Part BI

[See rule 6(1)]

APPLICATION FOR GRANT OF LICENCE FOR AN OIL REFINERY ALREADY UNDER CONSTRUCTION

1. Name of Refinery: _____
2. Name & address of the Directors (Attach details: _____)
3. Location of the Refinery and designed nameplate capacity in barrels/day and million tons/year: _____
4. Certificate of Registration with Registrar of Companies along with memorandum and articles of association: _____
5. EPA clearance certificate (attached certificate): _____
6. Year of Construction: _____
7. Source of supply of Crude Oil: _____
8. Configuration/details of main units and crude/products storage capacities: _____
9. Estimated Cost of the Project: \$Million
 Equity \$Million
 Loan \$Million
10. Status of availability of utilities at site (electricity, water, gas etc.) _____
11. Status of availability of port facility/terminal storage etc: _____
12. Proposed arrangements for receipt of crude oil (i.e., mode of transportation from port/local source): _____
13. Proposed arrangements for disposal of products for local consumption and export: _____
14. Proposed arrangements for disposal of refinery: solid, liquid and gaseous wastes in accordance with National Environment Quality Standards (NEQS): _____
15. Details of work programme and schedule of completion: _____
16. Details of HSE arrangements to be adopted: _____
17. Proposed details of emergency response system at terminal / storage: _____

I hereby undertake that I shall provide such other information or documentation as the Authority, may from time to time, require, including without limitation, supplementary information or documentation required by the Authority to clarify the information contained in the application.

Name and Signatures of the authorized signatory(s)

Date and Place