

SCHEDULE-I

Part J

[See rule 34]

APPLICATION FOR GRANT OF LICENCE TO THE NEW OIL MARKETING COMPANY

Name of the Company		
Address of the Company		
Name of the Directors of the Company	Nationality	Share-Holding
1.		
2.		
3.		
4.		
5.		
6.		

ATTACHMENTS

PRE-REQUISITES OF THE COMPANY

Certificate of Incorporation of the company under company ordinance 1984 (XLVII of 1984), provided that Articles of Association of the Company must indicate that the prospective company will not be affiliated in any manner with the existing oil marketing company operating in Pakistan.

Proof of the financial competence from a scheduled bank that company can invest to the amount as decided by Federal Government from time to time during initial three years period for developing infrastructure for oil marketing and has upfront equity to the amount as decided by Federal Government from time to time, to finance the proposed oil marketing company.

Proof of the technical competence of the company (i.e. Profiles of personals of the company having experience of oil marketing from national and international industry). Proof of technical collaboration/franchise agreement with the national/international oil industry, other than the existing oil marketing companies in Pakistan, if any.

INVESTMENT & MARKETING PLAN OVER A PERIOD OF THREE YEARS

Details of the proposed marketing plan i.e. estimated sales (M.tons) product wise/province wise. Details of infrastructure to be developed i.e. oil storages & retail outlets (urban & rural area wise) with provincial break up over a period of three years. .

Storage capacity to provide minimum of 20 days cover of proposed sale. Province wise break up.

Detailed transport plan (commensurate with Marketing plan for transportation of Petroleum products from source of supply i.e. by road, rail and pipeline).

An affidavit confirming that:

- None of the sponsors / Directors / Relatives of sponsors / Directors of the company are involved in any criminal case and or bank / loan and direct and indirect federal taxes default.
- No case is pending in National or International Courts for recovery of loans / tax frauds etc. against the company and its Directors/sponsors.

(Bank default/criminal proceedings shall apply to sponsors/directors and other persons in accordance with the relevant law)

Signature (s) of authorized signatory (applicant)-----

Date and place -----

Check List/ Documents to be attached along with Application form to apply for establishing new Oil Marketing Company (OMC)

- (i) Certified true copies of the following documents issued by SECP:-
- (a) Certificate of Registration. (Attested by any authorized person of SECP)
 - (b) Memorandum & Articles of Association which show upfront equity of Rs. 100 million and permit the company to conduct business of not less than Rs. 500 million. (Attested by any authorized person of SECP)
 - (c) Forms 29 and 34 along with other relevant forms and documents. (Attested by any authorized person of SECP)
 - (d) Auditor's certificate from statutory auditor that sponsors share i.e. (paid up capital) is Rs. 100 million.
 - (e) Last return of allotment of shares.
 - (f) Latest audited and certified balance sheet.
- (ii) Minimum Investment Programme of Rs. 500 Million over a period of three years interalia covering following details year wise:-
- (a) Estimated sales of each product (M.tons)
 - (b) Development of depots and installations location wise to cater 20 days requirement as prescribed in GOP policy along with investment details.
 - (c) Development of retail outlets with province wise and rural/urban break up along with investment details.
 - (d) Letter of support from any bank/financial institution to the effect that company has the financial capability to raise funds as per requirement of sub-clause (b) of clause (v) of GOP criteria.
 - (e) Letter of support for supply of petroleum products from local or international source.
 - (f) Appropriate tool for showing that company has experienced personnel/man power in oil marketing from national and international industry.
 - (g) Affidavit (sworn on oath) in accordance with the format given in the GOP policy signed by the duly authorized officer of the company along with proof of authorization and properly verified by the court as under:
 - a) None of the Sponsors/ Directors/ Relatives of sponsors/ Directors is involved in any criminal case and or bank/ loan and direct and indirect Federal taxes default.
 - b) No case is pending in National or international courts for recovery of loans/tax frauds etc.
 - c) All excise formalities completed as per rules and regulation prescribed by the CBR prior to start of commercial operation.
 - d) None of the Directors is disqualified or ineligible to become or remain a Director of the company under the provisions of the Companies Ordinance, 1984 (XLVII of 1984)
 - (h) Commitment in the form of an affidavit that transport used will meet safety and petroleum products transport standards.
 - (i) An affidavit to the effect that company is not affiliated in any manner with existing oil marketing company operating in Pakistan.
 - (j) An undertaking to the effect that company shall first uplift petroleum products produced by the local refineries before opting for import of the same.
 - (k) Rs. 2 million in the form of Demand Draft/Pay Order in favor of OGRA (Payable at Islamabad) as licence fee.

Note: The requisite information at ii (a, b & c) is to be provided on attached format.

Financial and Infrastructure Development Plan

(All figures in M.Ton)

Proposed Sale (Year-wise):

Year	Year I					Year II					Year III				
Proposed Sale (Province wise)	PMG	KO	HSD	FO	Total	PMG	KO	HSD	FO	Total	PMG	KO	HSD	FO	Total
Punjab															
Sindh															
KPK															
Balochistan															
AJK															
Total															

20 days storage req. (Province wise)

Year	Year I					Year II					Year III				
20 days storage req. (Province wise)	PMG	KO	HSD	FO	Total	PMG	KO	HSD	FO	Total	PMG	KO	HSD	FO	Total
Punjab															
Sindh															
KPK															
Balochistan															
AJK															
Total															

Proposed Storage / Financial Plan (Year-wise)

Year		Year I					Year II					Year III				
Province	Location	PMG	KO	HSD	FO	Total	PMG	KO	HSD	FO	Total	PMG	KO	HSD	FO	Total
Punjab																
Sindh																
KPK																
Balochistan																
AJK																
Investment Plan in storage infrastructure (Rs. Million) Year-wise																

Proposed Number of Retail Outlet / Financial Plan (Year-wise)

Year	Year I					Year II					Year III					
Province	Punjab	Sindh	KPK	Balochistan	AJK	Punjab	Sindh	KPK	Balochistan	AJK	Punjab	Sindh	KPK	Balochistan	AJK	
Urban																
Rural																
Total																
Investment Plan in retail outlets (Rs. Million) Yearwise																

SCHEDULE –I

PART K

[See rule 36(1)]

APPLICATION FOR GRANT OF LICENCE TO THE EXISTING OIL MARKETING COMPANY

1. Name of the Company and address of its registered office:- _____
2. Name of the Chief Executive and Directors:- _____
(Attach last annual report)
3. Certificate of Registration with registrar of Companies along with memorandum and articles of association _____
4. Year of commencement of operation _____
5. Details of sources of supply of petroleum products and their mode of transportation (i.e. rail, road, pipeline) _____
6. Details of:-
 - a) Terminal/storage facilities indicating precise location and capacities:-
 - b) Number of retail outlets with urban and rural split province-wise including Northern/FATA area and AJK:-
 - c) Pipelines with details of their routes and capacities:-
7. Details of Quality Control procedure adopted by the Company both for local and imported products at oil terminals/storage facilities and at retail outlets:- _____
8. Details of HSE arrangements _____
9. Details of emergency response system at terminals/ storages facilities _____
10. International certification for various operational activities (if any) _____
11. Details of petroleum products marketed during the last five years (year-wise)
12. Details of terms and conditions of the licence applicable at the time of commencement of the OGRA Ordinance (i.e. March 28, 2002) and subsequent changes, if any:- (attach documents)

I hereby undertake that I shall provide such other information or documentation as the Authority, may from time to time, require, including without limitation, supplementary information or documentation required by the Authority to clarify the information contained in the application.

Name and signatures of the authorized signatory(s)

Date and place.