

OIL AND GAS REGULATORY AUTHORITY

PREQUALIFICATION OF AUTOMOBILE WORKSHOPS

TENDER ENQUIRY No. 01 of F.Y 2013-14

1. The Oil and Gas Regulatory Authority (OGRA) invites proposals from well-reputed Automobile Workshops based at Islamabad/Rawalpindi having minimum five (05) years relevant experience and registered with Income Tax and Sales Tax Departments, for their pre-qualification for a period of two (02) years, under Tender Enquiry No. 01 of F.Y 2013-14
2. The Pre-qualification proforma containing detailed information, terms and conditions etc. are available on the websites of PPRA (www.ppra.org.pk) and OGRA (www.ogra.org.pk). The documents can also be obtained from office of the undersigned on cash payment of Rs.200/- (Rupees two hundred only) (Non-refundable) on any working day.
3. The proposals will be received latest by 23-07-2013 till 10:30 a.m and opened on the same day at 11:00 a.m. in the Conference Hall of OGRA.
4. OGRA reserves the right to accept / reject any or all offers keeping in view the provisions of PPRA rules.

Deputy Executive Director (PR/Protocol)
Oil and Gas Regulatory Authority (OGRA)
54-B, Fazal-e-Haq Road, Blue Area, Islamabad
Ph: 051-9221715-18, Fax: 051-9221714

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The Oil and Gas Regulatory Authority (OGRA) hereby invites proposals, under Tender Enquiry No. 01 2013-14, for Pre-qualification of Automobile Workshops, as per **Annex-I**.

General Terms and Conditions:

- 1) The firm should be registered with Income Tax and Sales Tax Departments (Registration Numbers should be clearly mentioned and valid documentary evidence be attached).
- 2) The firm should have a minimum of five (05) years experience of similar assignment and should have proper workshop/setup at Islamabad/ Rawalpindi.
- 3) The pre-qualified firms would be required to submit Security Deposit in the shape of Pay Order for Rs. 25,000/- (Rupees twenty five thousand only) payable at Islamabad/Rawalpindi, in favour of OGRA and in case of failure, the firm will be treated non-prequalified. The security will be released to the firms within 30 days after expiry of the period of Pre-qualification. Cash/Cheque will not be accepted.
- 4) The proposals are required to be delivered to the office of the undersigned by 10:30 a.m on July 23, 2013. The Committee will open the proposals for evaluation as per criteria given at **Annex-II** on same day at 11:00 a.m in the presence of the bidder or their authorized representatives, who may like to be present.
- 5) The proposals should not have any over-writing or cutting. The application(s) with any of the aforementioned defects may not be considered.
- 6) Payment of the bills will be subject to the deduction of government taxes.
- 7) OGRA reserves the right to extend the opening date of the bids, cancel/reject any or all proposals at any time prior to the acceptance of a proposal.

(Taslim Khan)

Deputy Executive Director (Sectt/Protocol)

OIL AND GAS REGULATORY AUTHORITY**Annex I**

54-B, Fazal-e-Haq Road, Blue Area, Islamabad

Ph: 051-9221715-18, Fax: 051-9221714

Pre-Qualification Proposal Performa

Name of the Automobile Workshop/Firm	
Address (Telephone, Fax & E-mail)	
Year of Establishment	
Sales Tax Registration No. (attached documentary evidence)	
Income Tax No. (attached documentary evidence)	
Banker's Name & Contact Details	
Whether the Pay Order as Security Deposit amounting to Rs. 25,000/- payable at Islamabad/Rawalpindi is attached?	Yes _____ No _____
Assignments in Hand	
Clientage <i>Attach as separate Annexure (if necessary)</i>	
Affidavit (that the firm has not been blacklisted by private, Government or Semi-Government Organization)	
Contact Person Date: _____	 _____ <i>Name & Designation</i> _____ <i>Authorized Signature & Stamp</i>

**DETAIL REGARDING NATURE AND TYPE OF SERVICES/WORKS
BEING CARRIED OUT BY THE AUTOMOBILE WORKSHOP/DEALER**

Sr.#	Nature & Type of Services/Works	Remarks (if any)
1.		
2.		
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Annex II

PREQUALIFICATION OF AUTOMOBILE WORKSHOPS

Assessment Criteria:

The Pre-qualification proposal will be evaluated as per the following criteria;

Grading:-	Marks
Experience related to the similar assignments	50
Clientage	25
Assignments in Hand	25

Note: Minimum score required to pass for Pre-qualification is 60%.