

EXPRESSION OF INTEREST (EOI) HIRING OF MANAGEMENT CONSULTANT/FIRM FOR MANAGEMENT/DETAIL SUPERVISION OF OGRA MAIN OFFICE BUILDING PROJECT DURING CONSTRUCTION PHASE.

Oil and Gas Regulatory Authority (OGRA) will construct its Main Office in Mauve Area, Sector G-10/4, plots No. 37&39, Islamabad.(200 X 140 ft) 2-Basements+ G.F+ 4-Floors.

- 2- OGRA invites reputed Management Consultants/Firms registered with Pakistan Engineering Council (PEC) / PCATP and having experience of carrying out detailed supervision of works of min. 500M cost & above and having minimum experience of ten (10) years in aforesaid similar assignments to submit the expression of interest. The consultant firm while applying shall submit the following information.
- Full name with location of Head Office and each branch office of Firm along with postal address, telephone, fax, E-mail , details of administrative setup and local office in Islamabad / Rawalpindi, if any supported by documentary evidence.
 - Firm's valid registration with Income Tax/Sales Tax Deptt., NTN / Sales Tax No. & Certificate, Income Tax, during last three financial years. Annual turnover for the last five years.
 - Managerial and technical expertise of Firm including list of technical staff (who will be involved in supervision of this Project) employed by the Firm along with CV, CNIC, qualification, experience, designation including PEC Reg. Nos. and their proof of employment with Firm.
 - List of relevant works/projects "supervised" and "in hand" in the last ten years by the Firm/or associates.
 - Work plan and methodology to be adopted by firm for completion of the assignment.
 - An original and latest undertaking / Affidavit on Judicial paper that the Firm and its employees have never been blacklisted by any Government, Semi-Government, Autonomous or State Owned Organization and their cases regarding blacklisting are not under trial by any court of Law.
 - List of past and present litigation / arbitration / disputes (if any) against any Client, Government, Semi-Government, Autonomous or state owned organization showing its extent and results supported by documentary evidence.
 - Any additional information with documents in addition to the above that the Firm might like to furnish in support of their application.
- 3- The consultant/firm should submit a single package containing two separate sealed envelopes in accordance with Rule 36(b) of PPRA Rules, 2004. Each envelope shall contain separately the technical proposal and financial proposal. The envelop shall be marked as "**Technical Proposal**" and "**Financial Proposal**" in bold letters to avoid any confusion.
- 4- The TORs and evaluation criteria etc. can be obtained from office of the undersigned or downloaded from the websites of OGRA (www.ogra.org.pk) and PPRA (www.ppra.org.pk).
- 5- The Consultant/firm is required to quote a lump sum amount in the financial bid for the said assignment.
- 6- Sealed bids are required to be delivered to the office of the undersigned latest by **11:00 a.m on 12-09-2017**. The Technical Proposals will be opened in the first instance for evaluation at **11:30 a.m** on the same day in the presence of the bidders or their authorized representatives, who may like to be present. The Financial proposals of the bidders whose technical proposal are accepted will be opened in the presence of consultant firm on a date and time to be communicated to them in advance.
- 7- OGRA reserves the right to accept any or cancel/reject all offers, as per Public Procurement Regulatory Authority Rules, 2004.

Executive Director
(Building Project)
Oil and Gas Regulatory Authority
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