

TENDER NOTICE

Purchase & Supply of Furniture Items **under Tender Enquiry No. 04/2022**

The Oil and Gas Regulatory Authority (OGRA) invites sealed bids/proposals from well reputed original manufacturers or authorized dealers having minimum ten years relevant experience, registered with Income Tax and Sales Tax departments for purchase & supply of furniture items to its newly constructed office building located at Plot No. 37 & 39, Sector G-10/4, Islamabad, under Tender Enquiry No. 04 of 2022.

The Tender Documents containing detailed information, terms & conditions etc. are available on the websites of PPRA (www.ppra.org.pk) and OGRA (www.ogra.org.pk). These documents can also be obtained from office of the undersigned on cash payment of Rs. 1,000/- (Rupees One Thousand only) from 09:00 a.m. to 05:00 p.m on any working day i.e. Monday to Friday.

The sealed bids will be received till **March 29, 2022** by **11: 00 a.m.** at OGRA's Head Office, located at Plot No. 54-B, Fazal-e-Haq Road, Blue Area, Islamabad, and will be opened on the same date at **11:30 a.m.** by OGRA's Bid Opening Committee.

In case, the last date of submission of bids falls on closed official day(s)/ holiday(s), the date for submission & opening of the bids shall be the next working day.

OGRA reserves the right to cancel/reject any or all bids/proposals at any time prior to the acceptance of the bids/proposals as per PPRA Rules, 2004.

Joint Executive Director (Admin)
Oil and Gas Regulatory Authority
54-B, Fazal-ul-Haq Road, Blue Area, Islamabad.
Ph: 051-9244373

Public Service Message:

قدرتی گیس کے غیر ضروری استعمال سے اجتناب
آپ کا اخلاقی اور معاشرتی فریضہ ہے۔

ٹینڈر نوٹس

فرنیچر آئیٹمز کی خریداری اور فراہمی زیر تحت ٹینڈر انکوائری نمبر 04/2022

آئل اینڈ گیس ریگولیٹری اتھارٹی (اوگرا) کو زیر تحت ٹینڈر انکوائری نمبر 04/2022 اپنے نئے تعمیر شدہ دفتر واقع پلاٹ نمبر 37 اور 39 سیکٹر G-10/4، اسلام آباد میں فرنیچر آئیٹمز کی خریداری اور فراہمی کیلئے انکم ٹیکس و سیلز ٹیکس ڈیپارٹمنٹ سے رجسٹرڈ اور کم از کم 10 سال کا متعلقہ تجربہ رکھنے والے معروف اور پینل مینوفیکچررز یا مجاز ڈیلرز سے سربمہر پیشکشیں مطلوب ہیں۔

ٹینڈر دستاویزات جن میں تفصیلی معلومات، شرائط و ضوابط وغیرہ موجود ہیں پیپرا ویب سائٹ (www.ppra.org.pk) اور اوگرا ویب سائٹ (www.ogra.org.pk) پر دستیاب ہیں۔ ٹینڈر دستاویزات -/1,000 روپے (ایک ہزار روپے صرف) نقد ادا کر کے دفتر زیر دستخطی سے بھی کسی بھی یوم کار یعنی سوموار تا جمعہ دن 09:00 تا شام 05:00 بجے حاصل کی جاسکتی ہیں۔

سربمہر پیشکشیں 29 مارچ 2022 دن 11:00 بجے تک اوگرا ہیڈ آفس واقع پلاٹ نمبر B-54، فضل حق روڈ، بلیو ایریا، اسلام آباد میں موصول کی جائیں گی اور اسی روز دن 11:30 بجے اوگرا بڈ اوپننگ کمیٹی کی جانب سے کھولی جائیں گی۔ پیشکش جمع کروانے کی آخری تاریخ پر تعطیل ہونے کی صورت میں پیشکشیں جمع کروانے اور کھلنے کی تاریخ آئندہ یوم کار ہوگا۔ اوگرا پیپرا قوانین 2004، کے تحت پیشکش کو منظور یا جملہ تجاویز کو منسوخ/مسترد کرنے کا حق محفوظ رکھتا ہے۔

جوائنٹ ایگزیکٹو ڈائریکٹر (ایڈمن)
آئل اینڈ گیس ریگولیٹری اتھارٹی
B-54، فضل حق روڈ، بلیو ایریا، اسلام آباد
فون نمبر: 051-9244373

پیغام برائے عوامی آگاہی:

قدرتی گیس کے غیر ضروری استعمال سے اجتناب
آپ کا اخلاقی اور معاشرتی فریضہ ہے۔

OIL AND GAS REGULATORY AUTHORITY

TENDER NOTICE

Purchase & Supply of Furniture Items **under Tender Enquiry No. 04/2022**

The Oil and Gas Regulatory Authority (OGRA) invites sealed bids/proposals from well reputed original manufacturers or authorized dealers having minimum ten years relevant experience, registered with Income Tax and Sales Tax departments for purchase & supply of furniture items to its newly constructed office building located at Plot No. 37 & 39, Sector G-10/4, Islamabad, under Tender Enquiry No. 04 of 2022.

2. The Tender Documents containing detailed information, terms & conditions etc. are available on the websites of PPRA (www.ppra.org.pk) and OGRA (www.ogra.org.pk). These documents can also be obtained from office of the undersigned on cash payment of Rs. 1,000/- (Rupees One Thousand only) from 09:00 a.m. to 05:00 p.m on any working day i.e. Monday to Friday.

3. The sealed bids will be received till **March 29, 2022 by 11: 00 a.m.** at OGRA's Head Office, located at Plot No. 54-B, Fazal-e-Haq Road, Blue Area, Islamabad, and will be opened on the same date at **11:30 a.m.** by OGRA's Bid Opening Committee.

4. In case, the last date of submission of bids falls on closed official day(s)/ holiday(s), the date for submission & opening of the bids shall be the next working day.

5. OGRA reserves the right to cancel/reject any or all bids/proposals at any time prior to the acceptance of the bids/proposals as per PPRA Rules, 2004.

Joint Executive Director (Admn)

Oil & Gas Regulatory Authority (OGRA)

Plot No. 54-B, Fazal-e-Haq Road, Blue Area, Islamabad.

Ph: 051-9244373

TENDER DOCUMENTS

Purchase & Supply of Furniture Items under Tender Enquiry No. 04/2022

The Oil and Gas Regulatory Authority (OGRA) invites sealed bids/proposals from well reputed original manufacturers or authorized dealers having minimum ten years relevant experience, registered with Income Tax and Sales Tax departments for purchase & supply of furniture items for its newly constructed Office building, situated at Plot No. 37 & 39, Sector G-10/4, Islamabad, under Tender Enquiry No. 04 of 2022.

General Terms & Conditions

1. The bidder should submit a single package containing two separate sealed envelopes. One envelope should contain "Technical/Prequalification Proposal" (**Annex-I**) and the other envelope should contain "Financial Proposal" (**Annex-II**), both showing the Tender Enquiry No. 04 of 2022, and marked as "**TECHNICAL PROPOSAL**" and "**FINANCIAL PROPOSAL**", respectively.
2. The firm should be registered with Income Tax and Sales Tax Departments; Registration Numbers and NTN numbers should be clearly mentioned and valid documentary evidence be attached.
3. The bidder will be required to submit a Bid Security/earnest money equal to 3% of the total quoted value of bid along with Financial Proposal in the form of **Call Deposit** in favor of OGRA, payable at Islamabad.
4. Any bid not accompanied by the required value of **Call Deposit** shall be rejected.
5. The firm should have a minimum of ten (10) years' relevant experience and should have a well-equipped office set-up & showroom at Islamabad / Rawalpindi.
6. The bid validity period will be three (03) months, starting from the date of opening of technical bids. The rates quoted by the bidder are final & fixed and no inflation/escalation in dollar against Pak rupees will be paid by OGRA and any increase in price shall also not be borne by OGRA. No such claim from the bidder will be entertained.
7. Sealed bids/ proposals are required to be delivered at OGRA's Head Office, Plot No. 54-B, Fazal-e-Haq Road, Blue Area, Islamabad latest by **March 29, 2022** on or before **11:00 a.m.** The Bid Opening Committee of OGRA shall open the Technical/ Pre-qualification proposals (**Annex-I**) in the first instance at 11:30 on the same date i.e. **March 29, 2022** in the presence of bidders or their authorized representatives, who may like to be present. Subsequently, technical/pre-qualification proposals shall be evaluated by OGRA's Bid Evaluation Committee as per the terms & conditions of bidding documents & **Criteria** given at **Annex-III (Step-I & Step-II)**.
8. Bids, which are not accompanied by the documents mentioned at Clause No. 2 & 3 shall be declared Non-responsive and their financial proposals will be returned unopened.
9. The Bid Opening Committee will open the financial proposals (**Annex-II**) of the only bidders whose technical/ pre-qualification proposals as well as samples are accepted, on a date and time to be communicated to them in advance, in the presence of the bidders or their authorized representatives, who may like to be present.

10. Only one authorized representative per bidder shall be allowed to attend the opening of bids.
11. The Successful Bidder should be required to deposit a "**Performance Bond**" equivalent to 5% of the total value of the quoted amount through a Call Deposit in favour of OGRA payable at Islamabad. If the bidder fails to deposit the Performance Bond within one week of the receipt of the Purchase/ Work Order, the same shall be treated as cancelled and 3% Earnest Money already deposited by the bidder shall be forfeited.
12. 3% earnest money of the un-successful bidders shall be released within 30 days. However, 5% Performance Bond shall be released after completion of task i.e. satisfactory supply/ delivery/ installation of furniture items at OGRA's newly constructed office building situated at Plot No. 37 & 39, Sector G-10/4, Islamabad and warranty period, if any.
13. The proposals should not have any over-writings or cutting. The bids with any of the aforementioned deficiencies may not be considered.
14. The firm should have to attach Original and latest undertaking/ Affidavit on judicial paper that the firm has not been blacklisted by any Government, Semi-Govt., Autonomous body or any state-owned organization.
15. An Affidavit on Stamp paper shall be submitted, indicating that all information provided herein and documents attached with the proposal are correct and if any information/ documents found incorrect, false or fake etc., the Authority reserves the right to disqualify and blacklist the firm.
16. The successful bidder/ firm shall be bound to supply the furniture items to OGRA office situated at Plot No. 37 & 39, OGRA Headquarter, Sector G-10/4, Islamabad, as per specifications, standard, quality & design as mentioned in the tender documents/ samples within a period of three (03) months from the date of receipt of Work/ Purchase Order.
17. Before submission of bid, all bidders are advised in their own interest to read carefully the terms & conditions of the tender documents and attach legible copies of all documents/ pages etc. with their respective bids / proposals.
18. Contract for purchase & supply of furniture items will be awarded to the bidder whose **bid** has been determined as **most advantageous** bid being substantially responsive and more relevant to the bidding documents/ requirements.
19. The successful Bidder is bound to provide pre-purchase demonstration of the requisite furniture items. In case of un-acceptable delay attributable to supplier, OGRA will have the right to cancel the award of contract and forfeit the supplier's performance security/ bond.
20. The successful bidder / supplier shall submit schedule of inspection of furniture items within seven (07) days from the date of issuance of award of the contract.

21. The supply of furniture items shall be monitored by OGRA team and shall be rejected if not found according to the requirements of the tender documents; OGRA shall not be responsible for any costs or expenses incurred by the supplier on this account and no such claim for payment shall be entertained by OGRA.
22. Physical visit of office set-up, showrooms, workshops/ factory/ facilities etc. will be carried-out by OGRA team to assess the strength, quality of production work, machinery & equipments applied for manufacturing of furniture items and other facilities etc.
23. The payment terms shall be that 30% of the contract value as an advance payment within seven (07) days of signing of the contract/ issuance of Purchase Order / Work Order against Bank Guarantee, which will be returned after complete recovery of advance whereas, the remaining 70% of the contract value/ payment shall be paid upon satisfactory supply/ delivery/ installation of furniture items as detailed in the tender documents.
24. The Financial Proposal/ Bid Form (BoQ) (**Annex-II**), already provided in the bidding documents, must be filled in, stamped and signed by the authorized representative of bidders and that format will be accepted. Bids on any other paper or any letter head pad will not be acceptable.
25. The successful firm will provide one years' guaranty / warranty & free of cost, onsite after sale service.
26. Delivery of items will be free of charges at OGRA's newly constructed office building, situated at Plot No. 37 & 39, Sector G-10/4, Islamabad, during the office hours accompanied with a signed copy of the delivery challan, Invoice / Bill etc.
27. The OGRA reserves the right to change/modify goods specifications/ quantity at any time before the award of contract. OGRA may also accept or reject part or whole of the tender prior to the acceptance of the proposal.
28. If the delivered goods / services are not according to the required quality, standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to replace the same as per specifications mentioned in the Tender Documents, otherwise the purchase/ work order will be cancelled with confiscation of performance bond.
29. Any defective/ sub-standard item(s), if delivered, it will be replaced by the bidder in same quoted cost without any claim by OGRA. In case of failure to supply the specific item(s), OGRA reserves the right to issue Purchase Order to next bidder being most advantageous to supply the item while the difference of amount will be deducted from performance bond already submitted by the firm to whom contract has been awarded.
30. The firm must be ISO 9001 : 2008 certified as Manufacturer of chairs and furniture and have a valid certificate (documentary proof may be attached).
31. The firm must have appropriate managerial, supervision & production staff after Sale Service and Customer Care Staff. (Attach a separate list showing their qualification & experience etc.).

32. Only registered manufactures who are on active taxpayers list (ALT) of FBR are eligible to supply furniture items.
33. The firm/ bidder will certify that they have read and completely understood the Tender Notice as well as the Terms & conditions of this Tender/ Bidding Documents including Criteria, Technical/ Pre-qualification & Financial Proposal etc. and hereby accept the same unconditionally.
34. The firm/ bidder will certify in writing under its letter head-pad, in advance, that the items provided by them, if found sub-standard, below prescribed specifications or anything mis-stated deliberately, the procuring agency i.e. OGRA shall have the right to forfeit their security/ performance bond.
35. The contract will be awarded on “lump sump basis” and not on “item rate basis”.
36. Any difference of opinion or disputes arising between the parties i.e. OGRA & the Successful Bidder in relation to this contract shall be settled amicably by the parties. In case of any difference/ dispute arising between the parties, the matter shall be referred to the Chairman, OGRA as Arbitrator, whose decision shall be final and binding upon both the parties. No dispute once decided by the Arbitrator shall be agitated at any forum including in any Court of Law.
37. In case, the last date of submission of bids falls on closed official day(s)/ holiday(s), the date for submission & opening of the bids shall be the next working day.
38. OGRA reserves the right to accept or reject any or all proposals or extend the closing date without assigning any reason as per PPRA Rules 2004.

(Ejaz Ahmad Gohar)
Joint Executive Director (Admn)

OIL AND GAS REGULATORY AUTHORITY

54-B, FAZALUL-HAQ ROAD, BLUE AREA, ISLAMABAD

TECHNICAL/ PRE-QUALIFICATION PROPOSAL

Purchase & Supply of Furniture Items under Tender Enquiry No. 04/2022

Name of Firm	
Address (Telephone, Cell, Fax & E-mail)	
Year of Establishment	
Sales Tax Registration No. (attach documentary evidence)	
NTN No. (attach documentary evidence)	
03 years Annual Turnover (2018-19, 2019-20 & 2020-21) (supported by Income Tax Return)	
Banker's Name & Contact Details	
Experience related to similar assignments (attach documentary evidence)	
Whether Bid Security/Earnest Money at the rate of Rs. 3% of total Bid Value is enclosed with Financial Proposal.	Yes: _____ No: _____
Assignments in Hand (Current)	
Clientage (Attach separate Annexure, if any)	
Latest Affidavit on Stamp Paper (that the firm has not been blacklisted by private, Govt., Semi Govt., Autonomous Body or state-owned organization etc. and is not involved in any litigation throughout the country)	Yes: _____ No: _____
Affidavit on Stamp paper indicating that all information and documents attached are correct and if any information/ documents found incorrect, false or fake etc., the Authority reserves the right to disqualify and blacklist the firm.	Yes: _____ No: _____
Valid certificate of ISO 9001 : 2008 for Manufacturer of chairs and furniture is attached.	Yes: _____ No: _____
A List of appropriate managerial, supervision & production staff after Sale Service and Customer Care Staff with their qualification & experience etc. is attached.	Yes: _____ No: _____


Contd.


A Certificate that the firm has read and completely understood the Tender Notice with its all Terms & Conditions including Criteria, Technical/ Pre-qualification & Financial Proposal etc. and accepted the same unconditionally, is attached.	Yes: _____ No: _____
A Certificate that the items provided by the firm, if found sub-standard, below prescribed specifications or anything mis-stated deliberately, the Authority shall have the right to forfeit their security/ performance bond, is attached.	Yes: _____ No: _____
Contact Person: _____ Contact No. _____ Date: _____	_____ Name & Designation Authorized Signature & Stamp


OIL AND GAS REGULATORY AUTHORITY



FINANCIAL PROPOSAL (BoQ)

Purchase & Supply Furniture Items under Tender Enquiry No. 04/2022



1. Name of Office: Chairman's Office / Secretariat						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
a.	Executive Office Table	<p>Size: L: 2140mm W: 960mm H:760mm</p> <p>Overall structure made of imported mahogany or equivalent wood and veneer pressed on particular board. 40 mm thick top in green color leatherette panels with real gold inlay, solid wooden profile beading and wooden strip with wenge wood inlay fixed all around. Desk have two side boxes which is contain two drawers single shutter cabinet with one adjustable shelf, one large drawer for A4 size filing, two small and one central large stationary tray slide on wooden runners, green velvet fabric raped on tray bottoms. There is 4" Solid wooden skirting all around at the base of desk and 5"x 5" x ¾" wooden pieces with profile edges is fixed at all corners under skirting. All corners have wooden pillar with elegant profiled edges. Overall structure assembled with dowels & imported K.D fitting. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment. Complete set is finished with high quality polish and lacquers for a longer lasting shine. Finish is the wood stain which is 2k, poly urethane finish and have scratch resistant. Polish has 3 base coats and 2 top coats.</p>		01		



1. Name of Office: Chairman's Office / Secretariat						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
b.	Computer Table	<p>Size: L: 1280mm, W: 600mm, H:760mm</p> <p>Overall structure is made of imported mahogany or equivalent wood and veneer pressed on particular board. 40 mm thick top in green color leatherette panels with real gold inlay, solid wooden profile beading and wooden strip with wenge wood inlay fixed all around. Credenza has 6 equal drawers, two single shutter cabinets with one adjustable shelf on both sides, 4 equal stationary tray slides on wooden runners, green velvet fabric raped on tray bottoms. There is 4" Solid wooden skirting all around at the base of desk and 5"x 5" x ¾" wooden pieces with profile edges is fixed at all corners under skirting. All corners have wooden pillar with elegant profiled edges. Overall structure assembled with dowels & imported K.D fitting. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment. Complete set is finished with high quality polish and lacquers for a longer lasting shine. Finish is the wood stain which is 2k, poly urethane finish and have scratch resistant.</p>		02		

1. Name of Office: Chairman's Office / Secretariat						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
c.	CREDENZA	<p>Size: L: 2140mm, W: 520mm, H:760mm</p> <p>Overall structure is made of imported mahogany or equivalent wood and veneer pressed on particular board. 40 mm thick top in green color leatherette panels with real gold inlay, solid wooden profile beading and wooden strip with wenge wood inlay fixed all around. Credenza has 6 equal drawers, two single shutter cabinets with one adjustable shelf on both sides, 4 equal stationary tray slides on wooden runners, green velvet fabric raped on tray bottoms. There is 4" Solid wooden skirting all around at the base of desk and 5"x 5" x ¾" wooden pieces with profile edges is fixed at all corners under skirting. All corners have wooden pillar with elegant profiled edges. Overall structure assembled with dowels & imported K.D fitting. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment. Complete set is finished with high quality polish and lacquers for a longer lasting shine. Finish is the wood stain which is 2k, poly urethane finish and have scratch resistant. Polish has 3 base coats and 2 top coats.</p>		02		

1. Name of Office: Chairman's Office / Secretariat						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
d.	EXECUTIVE CHAIR	<p>Size: L:560mm W:625mm H:950mm</p> <p>Structure seat to be made of high quality imported 5 mm thick plywood mounted over a seasoned solid mahogany or equivalent wood structure, Wood has been proper seasoned with 8 to 10 percent moisture with termite treatment. The chair is to be upholstered with high quality imported foam & covered with green color leatherette. Armrests are made of solid mahogany or equivalent wood. The chair has revolving reclining PU gas lift mechanism. Wooden pedestal has 5 wheels' heavy duty casters in black color. Complete finished with high quality polish and lacquers for a longer lasting shine. 1 base and 1 top coat. Polish is from Hesse, GmbH which is scratch resistant has 2k, Poly-Urethane finish.</p>		01		
e.	VISITOR CHAIR	<p>Size: L:560mm W:625mm H:950mm</p> <p>Structure seat to be made of high quality imported 5 mm thick plywood mounted over a seasoned solid mahogany or equivalent wood structure, Wood has been proper seasoned with 8 to 10 percent moisture with termite treatment. The chair is to be upholstered with high quality imported foam & covered with green color leatherette. Armrests are made of solid mahogany wood. The chair has revolving reclining PU gas lift mechanism. Wooden pedestal has 5 wheels' heavy duty casters in black color. Complete finished with high quality polish and lacquers for a longer lasting shine. 1 base and 1 top coat. Polish is from Hesse, GmbH which is scratch resistant has 2k, Poly-Urethane finish.</p>		04		

1. Name of Office: Chairman's Office / Secretariat


Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
f.	FILE CABINET	<p>Size: L: 514mm W:402mm H:1405mm</p> <p>Overall structure is made of mahogany or equivalent wood and veneer pressed on particular board. 16 mm thick top in solid wooden profile beading. Lockers has 4 equal drawers, 4 equal slides on wooden runners. There is 4" Solid wooden skirting all around at the base of wooden pieces with profile edges is fixed at all corners under skirting. Overall structure assembled with dowels & imported K.D fitting. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment. Complete set is finished with high quality polish and lacquers for a longer lasting shine. Finish is the wood stain which is 2k, poly urethane finish and have scratch resistant. Polish has 3 base coats and 2 top coats.</p>		01		
g.	CENTER TABLE	<p>Size: L:1051mm W:600mm H:496mm</p> <p>Overall structure is made of imported mahogany wood or equivalent and veneer pressed on particular board. 40 mm thick top with all-around solid wooden profile beading. Legs and rail in solid mahogany or equivalent wood, rails with wenge wood inlay fixed all around. Overall structure assembled with dowels & screws. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment. Complete set is finished with high quality polish and lacquers for a longer lasting shine. Which is 2k, Poly urethane finish and have scratch resistant. Polish has 3 base coats and 2 top coats.</p>		01		



1. Name of Office: Chairman's Office / Secretariat						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
h.	SIDE TABLE (2x2)	<p>Size: L:600mm W:600mm H:496mm</p> <p>Overall structure is made of imported mahogany wood or equivalent and veneer pressed on particular board. 40 mm thick top with all-around solid wooden profile beading. Legs and rail in solid mahogany or equivalent wood, rails with wenge wood inlay fixed all around. Overall structure assembled with dowels & screws. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment. Complete set is finished with high quality polish and lacquers for a longer lasting shine. Which is 2k, Poly urethane finish and have scratch resistant. Polish has 3 base coats and 2 top coats.</p>		02		
i.	SOFA 1 SEATER	<p>Size: L:1143mm W:940mm H:760mm</p> <p>Sofa internal structure made of durable seasoned solid wood and commercial ply. Seat, backrest and armrest are covered with best quality foam. The upholstery is of leatherette in green color, completely cushioned. Base footing is made of solid wood. Armrest, back and front lower part is tufted and buttoned, capping nail on armrest front and lower of front. Wood should be proper seasoned with 8 to 10 percent moisture with termite treatment. Complete finished with high quality polish and lacquers for a longer lasting shine. 1 base and 1 top coat. Polish is from Hesse, GmbH which is scratch resistant has 2k, Poly-Urethane finish</p>		02		




1. Name of Office: Chairman's Office / Secretariat




Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
j.	SOFA 2 SEATER	Size: L: 1829mm, W: 940mm, H:760mm Sofa internal structure made of durable seasoned solid wood and commercial ply. Seat, backrest and armrest are covered with best quality foam. The upholstery is of leatherette in green color, completely cushioned. Base footing is made of solid wood. Armrest, back and front lower part is tufted and buttoned, capping nail on armrest front and lower of front. Wood should be proper seasoned with 8 to 10 percent moisture with termite treatment. Complete finished with high quality polish and lacquers for a longer lasting shine. 1 base and 1 top coat. Polish is from Hesse, GmbH which is scratch resistant has 2k, Poly-Urethane finish		01		

2. Name of Office: Member's Room

Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
a.	Executive Office Table	Size: L:1800mm W:900mm H:762mm Overall material should be Beech or equivalent Wood/ Veneer/ Mdf with Dark Gray Polish Finish. Top should be made of Teak Veneer pressed on 24mm MDF Smoked Walnut polish. Handle: Gs-01-1087. Overall structure assembled with dowels & imported K.D fitting. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment. Complete set is finished with high quality polish and lacquers for a longer lasting shine		03		

2. Name of Office: Member's Room						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
b.	Computer Table	L: 1200mm W x 600mm H x 763 mm Overall material should be Beech or equivalent Wood/Veneer/Mdf with Dark Gray Polish Finish. Top should be made of Teak Veneer pressed on 24mm MDF Smoked Walnut polish. Handle: Gs-01-1087. Overall structure assembled with dowels & imported K.D fitting. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment. Complete set is finished with high quality polish and lacquers for a longer lasting shine		03		
c.	FILE CABINET	Size: L:514mm W:402mm H:1405mm Overall structure is made of mahogany or equivalent wood and veneer pressed on particular board. 16 mm thick top in solid wooden profile beading. Lockers has 4 equal drawers, 4 equal slides on wooden runners. There is 4" Solid wooden skirting all around at the base of wooden pieces with profile edges is fixed at all corners under skirting. verall structure assembled with dowels & imported K.D fitting. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment. Complete set is finished with high quality polish and lacquers for a longer lasting shine. Finish is the wood stain which is 2k, poly urethane finish and have scratch resistant. Polish has 3 base coats and 2 top coats.		03		


2. Name of Office: Member's Room						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
d.	Credenza	<p>Size: L:1600mm, W:500mm, H:762mm</p> <p>Overall material should be Beech or equivalent Wood/Veneer/Mdf with Dark Gray Polish Finish. Top should be made of Teak Veneer pressed on 24mm MDF Smoked Walnut polish. Handle: Gs-01-1087. Overall structure assembled with dowels & imported K.D fitting. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment. Complete set is finished with high quality polish and lacquers for a longer lasting shine</p>		03		
e.	Executive Chair	<p>Size: L: 660mm, W: 760mm, H: 710mm</p> <p>Structure to be made of Acacia or equivalent Wood with Black Fabric. Seat to be made of high quality imported 5 mm thick plywood. Wood has been proper seasoned with 8 to 10 percent moisture with termite treatment. The chair is to be upholstered with high quality imported foam. The chair has revolving reclining PU gas lift mechanism Base has been made of Aluminum.</p>		04		
f.	Visitor Chair	<p>Size: L:490mm W:670mm H:930mm</p> <p>Structure to be made of Acacia or equivalent Wood with Black Fabric. Seat to be made of high quality imported 5 mm thick plywood. Wood has been proper seasoned with 8 to 10 percent moisture with termite treatment. The chair is to be upholstered with high quality imported foam.</p>		12		

2. Name of Office: Member's Room						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
g.	Center Table	<p>Size: L:1050mm W:600mm H:500mm</p> <p>Overall material should be Beech or equivalent Wood/Veneer/Mdf with Dark Gray Polish Finish. Top should be made of Teak Veneer pressed on 24mm MDF Smoked Walnut polish. Handle: Gs-01-1087. Overall structure assembled with dowels & imported K.D fitting. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment</p>		03		
h.	Side Table	<p>Size: L:600mm W:600mm H:500mm</p> <p>Overall material should be Beech or equivalent Wood/Veneer/Mdf with Dark Gray Polish Finish. Top should be made of Teak Veneer pressed on 24mm MDF Smoked Walnut polish. Handle: Gs-01-1087. Overall structure assembled with dowels & imported K.D fitting. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment.</p>		03		
i.	SOFA 1 SEATER	<p>Size: L:840mm W:807mm H:785mm</p> <p>Overall structure has been made of Ply Wood. Seat, backrest and armrest are covered with best quality foam. Wood should be proper seasoned with 8 to 10 percent moisture with termite treatment. Complete finished with high quality polish and lacquers for a longer lasting shine. 1 base and 1 top coat. Legs has been made of Beech Wood. Overall structure has been covered with high quality velvet.</p>		03		

2. Name of Office: Member's Room

Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
j.	SOFA 2 SEATER	Size: L:1678mm W:807mm H:785mm Overall structure has been made of Ply Wood. Seat, backrest and armrest are covered with best quality foam. Wood should be proper seasoned with 8 to 10 percent moisture with termite treatment. Complete finished with high quality polish and lacquers for a longer lasting shine. 1 base and 1 top coat. Legs has been made of Beech Wood. Overall structure has been covered with high quality velvet		03		

3. Name of Office: SED's Room



Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
a.	Executive Office Table	Size:- L 1524mm W: 838mm H: 760mm Structure having 25mm thick top & 76mm thick two sides one 18mm thick vanity panel & one small drawer for stationary, top having 6mm thick black color leatherette writing padding. Black leatherette raped on drawer head & front rail. Structure made of solid Beech or equivalent wood & 0.6mm thick imported mahogany or equivalent veneer. Top mahogany veneer pressed in pattern. Overall assembled with dowels & imported K.D fitting. Wood has been proper seasoned with 8 to 10 percent moisture with termite treatment. Complete finished with high quality polish and lacquers for a longer lasting shine. Finish has the Jacobean stain with 40% gloss with 1 base and 1 top coat. Polish is from Hesse, GmbH which is scratch resistant has 2k, Poly-Urethane finish.		08		






3. Name of Office: SED's Room





Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
b.	SIDE RACK (RIGHT+LEFT)	Size:- L: 1200mm W: 463mm H:760mm Structure made of solid Beech or equivalent wood & 0.6mm thick imported mahogany or equivalent veneer. Top in 25 mm thick with solid wood profile edging. Rack has a sliding key board tray and a cabinet with shutter & one sliding drawer. Wire cup on top for cables. Overall assembled with dowels & imported K.D fitting. Wood has been proper seasoned with 8 to 10 percent moisture with termite treatment. Complete finished with high quality polish and lacquers for a longer lasting shine. Finish has the Jacobean stain with 40% gloss with 1 base and 1 top coat. Polish is from Hesse, GmbH which is scratch resistant has 2k, Poly-Urethane finish.		08		
c.	FILING CABINET WITH DRAWER	Moghany or equivalent Finish Size: L:420mm W:468mm H:1980mm Cass: Al-Noor Laminate # 2009 17-mm or equivalent with PVC Edging Front: Al-Noor Laminate # 4034 17-mm or equivalent with PVC Edging. Handle: GS-13-LS15003 or equivalent (Qty 2) Overall Size: (1620 X 425 X 1580-mm) Module 1: 468 x 420 x 1980 MM (Right)		08		
d.	EXECUTIVE CHAIR	Size:- L: 597mm W: 483mm H: 940mm Seat and back of the chair is fully upholstered with best quality foam and leatherette in black color there are special decorative buttons on chair back. Solid Wooden Arms. The armrest is UV polish in Jacobean stain (2k, poly urethane finish and has scratch resistant. Polish has 3 base coats and 2 top coats. The chair has the revolving reclining PU gas lift mechanism. The pedestal has 5 wheels heavy duty casters in black color.		09		





3. Name of Office: SED's Room





Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
e.	VISITOR CHAIR	<p>Size:- L: 521mm W:546mm H:775mm</p> <p>Complete structure of the chair is made of solid ash or equivalent wood. The seat of the chair is upholstered with best quality foam covered with black color leatherette. Back of the chair is wooden having 3 wooden stripes. Wood has been proper seasoned with 8 to 10 percent moisture with termite treatment. Chair has been assembled with imported pressing machine. The structure is polish in Jacobean stain in polish UV finish.</p>		26		
f.	SIDE TABLE (Oval)	<p>Size:- L: 500mm W:500mm H:565mm</p> <p>Structure made of veneer pressed on particle board both sides of table top + legs in solid wood + polish finish.</p>		08		
g.	CENTER TABLE OVAL	<p>Size:- L: 1370mm W:610mm H:411mm</p> <p>Structure made of veneer pressed on particle board both sides of table top + legs in solid wood + polish finish.</p>		08		
h.	SOFA 1 SEATER	<p>Size:- L: 889mm W:787mm H:711mm</p> <p>Fully Upholstered with foam and leatherite. Inner structure made of acacia or equivalent wood, legs in solid mahogany wood or equivalent + polish finish.</p>		08		
i.	SOFA 2 SEATER	<p>Size:- L: 1422mm W:787mm H:711mm</p> <p>Fully Upholstered with foam and leatherite. Inner structure made of acacia or equivalent wood, legs in solid mahogany wood or equivalent + polish finish.</p>		08		

4. Name of Office: ED's/ HoD's ROOM (E-5)						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
a.	EXECUTIVE OFFICE TABLE	<p>Size:- L: 1524mm W:838mm H:760mm</p> <p>Structure having 25mm thick top & 76mm thick two sides one 18mm thick vanity panel & one small drawer for stationary, top having 6mm thick black color leatherette writing padding. Black leatherette raped on drawer head & front rail. Structure made of solid Beech or equivalent wood & 0.6mm thick imported mahogany or equivalent veneer. Top mahogany veneer pressed in pattern. Overall assembled with dowels & imported K.D fitting. Wood has been proper seasoned with 8 to 10 percent moisture with termite treatment. Complete finished with high quality polish and lacquers for a longer lasting shine. Finish has the Jacobean stain with 40% gloss with 1 base and 1 top coat. Polish is from Hesse, GmbH which is scratch resistant has 2k, Poly-Urethane finish.</p>		06		
b.	COMPUTER TABLE	<p>Size:- L: 1200mm W:463mm H:760mm</p> <p>Structure having 25mm thick top & 76mm thick two sides one 18mm thick vanity panel & one small drawer for stationary, top having 6mm thick black color leatherette writing padding. Black leatherette raped on drawer head & front rail. Structure made of solid Beech or equivalent wood & 0.6mm thick imported mahogany or equivalent veneer. Top mahogany veneer pressed in pattern. Overall assembled with dowels & imported K.D fitting. Wood has been proper seasoned with 8 to 10 percent moisture with termite treatment. Complete finished with high quality polish and lacquers for a longer lasting shine. Finish has the Jacobean stain with 40% gloss with 1 base and 1 top coat. Polish is from Hesse, GmbH which is scratch resistant has 2k, Poly-Urethane finish.</p>		06		





4. Name of Office: ED's/ HoD's ROOM (E-5)						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
c.	FILING CABINET WITH DOOR	Size: L:1000mm W:425mm H:1200mm Structure made of veneer pressed on particle board + solid wood + polish finish. Mohagony or equivalent finish.		06		
d.	EXECUTIVE CHAIR	Size:- L: 597mm W: 483mm H:940mm Structure made of arms in solid wood & upholstered with best quality foam & leathrite + revolving reclining PU gas lift mechanism pedestal + polish finish.		06		
e.	VISITOR CHAIR	Size:- L: 521mm W:546mm H:775mm Structure made of solid wood upholstered with best quality foam & leatherite polish finish.		18		
g.	CENTER TABLE OVAL	Size:- L: 1370mm W:610mm H:411mm Structure made of veneer pressed on particle board both sides of table top + legs in solid wood + polish finish.		06		
h.	SOFA 2 SEATER	Size:- L: 1422mm W:787mm H:711mm Fully Upholstered with foam and leatherite. Inner structure made of acacia or equivalent wood, legs in solid mahogany or equivalent wood + polish finish.		06		



5. Name of Office: JED/ Sections Incharge (E-4)						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
a.	EXECUTIVE TABLE	Top: Size: L:1600mm W:800mm H:742mm Material: Laminate Finish: Teak Base Size: L:1580mm W:780mm H:725mm Material: Metal Finish: Black Powder Coat Vanity Size: L:1200mm W:500mm H:400mm Material: Laminate Finish: Grey		06		
b.	SIDE RACK	Size: L:1400 mm W: 603mm H: 450mm Material: Laminate Finish: Teak & Grey Base: Black Powder Coat		06		
c.	EXECUTIVE CHAIR HIGH BACK	Size: L: 625mm, W: 550mm, H: 1030mm Without Headrest (26-28 Black Fabric) PP Back Frame with ABS cover, and Armrest (Normal Mesh, KR-11 Black) 12MM Plywood + Molded Foam with Fabric Tilting Mechanism 100# Black Gaslift (BIFMA) 320# Black Nylon Base (BIFMA) 60# Black Nylon Caster (BIFMA)		06		
d.	VISITOR CHAIR	Size: L: 625mm, W: 550mm, H: 1030mm PP+GF Black Back Frame with Normal Mesh, KR-11 Black PP+GF Black Armrest with ABS Cover 12MM Plywood + Moulded Foam Chromed base with Plug Tube diameter: 25 mm Tube thickness: 2.0 mm		12		

5. Name of Office: JED/ Sections Incharge (E-4)						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
e.	CENTER TABLE	Size: L:1200mm W:600mm H:460mm Made of laminated board with PVC edging, M.S pipe powder coated frame and legs.		06		
f.	SOFA 2 SEATER	Size:- L: 1395mm W:760mm H:635mm Upholstered with best quality foam and leatherite/fabric, M.s pipe powder coated frame and legs.		06		
6. Name of Office: JED (E-4)						
a.	EXECUTIVE TABLE	Top: Size: L:1600mm W:800mm H:742mm Material: Laminate Finish: Teak Base Size: L:1580mm W:780mm H:725mm Material: Metal Finish: Black Powder Coat Vanity Size: L:1200mm W:500mm H:400mm Material: Laminate Finish: Grey		38		
b.	SIDE RACK	Size: L:1400mm W:603mm H:450mm Material: Laminate Finish: Teak & Grey Base: Black Powder Coat		38		


6. Name of Office: JED (E-4)						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
c.	EXECUTIVE CHAIR HIGH BACK	Size: L:580mm W:580mm H:1040mm Black mesh upholstery, PP arm, adjustable back height, recline back with lock in any position, nylon base, nylon castor.		38		
d.	VISITOR CHAIR	Size: L:625mm W:550mm H:1030mm PP+GF Black Back Frame with Normal Mesh, KR-11 Black PP+GF Black Armrest with ABS Cover 12MM Plywood + Moulded Foam Chormed base with Plug Tube diameter: 25 mm Tube thickness: 2.0 mm		76		
e.	SIDE TABLE	Size: L:600mm W:600mm H:460mm Made of laminated board with PVC edging, M.S pipe powder coated frame and legs.		38		
7. E-3/ E-2/ E-1/ INTERNEES						
a.	OFFICE TABLE	Size: L:1350mm W:760mm H: 685mm Made of laminated board with matching PVC edging and metal fins with powder coated finish.		120		

7. E-3/ E-2/ E-1/ INTERNEES



Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
b.	SIDE RACK WITH KEYBOARD TRAY	Size: L:1065mm W:670mm H:400mm Made of laminated board with matching PVC edging with round wire cup.		120		
c.	EXECUTIVE CHAIR HIGH BACK	Size: L:540mm W:610mm H:993mm Mesh upholstery seat & back, 120MM Gas lift, Swivel tilt Mechanism, R300MM nylon base, 50MM nylon caster, Fix armrest, COLOR: Black.		120		
d.	VISITOR CHAIR	Size: L:508mm W:527mm H:825mm Mesh Fabric upholstery seat & back, Fixed arms, 1.5MMT FOR TUBE, 2PCS IN 1 CTN, COLOR: Black.		225		
8. Support Staff: S-5/ 4/ 3						
a.	OFFICE CHAIR REVOLVING	Size: L:540mm W:610mm H:993mm Mesh upholstery seat & back, 120MM Gas lift, Swivel tilt Mechanism, R300MM nylon base, 50MM nylon caster, Fix armrest, COLOR: Black.		44		




8. Support Staff: S-5/ 4/ 3						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
b.	TOP 1 PERSON	Workstations: TOP 1 PERSON Size: L:1200mm W:600mm H:18mm Made of laminated board with matching PVC edging.		44		
		BASE 2 PERSON (R) Size: L:1180mm W:1135mm H:742mm Made of M.S pipe powder coated.				
		PARTITION FOR 2P Size: L:1120mm W:350mm H:18mm Made of cock sheet pressed on porticle board with both side fabric pasted & fixed with aluminium brackets powder coated.				
c.	BASE 2 PERSON (R)	Size: L:1180mm W:1135mm H:742mm Made of M.S pipe powder coated.		22		
d.	PARTITION FOR 2P	Size: L:1120mm W:350mm H:18mm Made of cock sheet pressed on porticle board with both side fabric pasted & fixed with aluminium brackets powder coated.		22		
e.		ADD ON CABLE DUCTING				
f.		ADD ON TROLLEY CPU				
g.	DRAWER PEDESTAL RIGHT	Size: L:514mm W:402mm H:582mm Made of laminated board with matching PVC edging, including wheel caster.		44		





9. OFFICE ATTENDANT (S-2/ 1)




Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
a.	VISITOR CHAIR (MESH)	Size: L:620mm W:590mm H:850mm Black mesh upholstery, PP arm, black painted metal frame.		30		

10. VISITOR'S AREA (AUTHORITY FLOOR)



a.	SIDE TABLE	Size: L:500mm W:500mm H:500mm Made of solid wood and veneer pressed on particle board + polish finish.		4		
b.	CENTER TABLE	Size: L:1000mm W:600mm H:422mm Made of solid wood and veneer pressed on particle board + polish finish.		4		






Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
10. VISITOR'S AREA (AUTHORITY FLOOR)						
c.	CREDENZA	<p>Size: L: 2140mm, W: 760mm, H: 520mm</p> <p>Overall structure is made of imported mahogany or equivalent wood and veneer pressed on particular board. 40 mm thick top in green color leatherette panels with real gold inlay, solid wooden profile beading and wooden strip with wenge wood inlay fixed all around. Credenza has 6 equal drawers, two single shutter cabinets with one adjustable shelf on both sides, 4 equal stationary tray slides on wooden runners, green velvet fabric rapped on tray bottoms. There is 4" Solid wooden skirting all around at the base of desk and 5"x 5" x ¾" wooden pieces with profile edges is fixed at all corners under skirting. All corners have wooden pillar with elegant profiled edges. Overall structure assembled with dowels & imported K.D fitting. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment. Complete set is finished with high quality polish and lacquers for a longer lasting shine. Finish is the wood stain which is 2k, poly urethane finish and have scratch resistant. Polish has 3 base coats and 2 top coats.</p>		02		
d.	SOFA 3-SEATER (GREY)	<p>Size: L:2128mm W:757mm H:786mm</p> <p>Plywood Structure, Beech wood legs.</p>		02		
e.	SOFA 2-SEATER (GREY)	<p>Size: L:1538 mm W:786mm H: 757mm</p> <p>Plywood Structure, Beech wood legs.</p>		04		



10. VISITOR'S AREA (AUTHORITY FLOOR)						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
f.	SOFA 1-SEATER (GREY)	Size: L:798mm W:757mm H:786mm Plywood Structure, Beech wood legs.		12		
11. RECEPTION AREA (GROUND FLOOR)						
a.	RECEPTION HIGH BACK CHAIR	Size: L:495mm W:605mm H:1260mm Upholstered with best quality foam & leatherite/fabric, revolving & reclining gas lifter with mechansim and padestal + arm rest black & chromed.		03		
b.	RECEPTION SOFA 1 SEATER	Size:- L: 850mm W:760mm H:635mm Upholstered with best quality foam and leatherite/fabric, M.s pipe powder coated frame and legs.		10		
c.	RECEPTION SOFA 3 SEATER	Size:- L: 1930mm W:760mm H:635mm Upholstered with best quality foam and leatherite/fabric, M.s pipe powder coated frame and legs.		02		

11. RECEPTION AREA (GROUND FLOOR)						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
d.	RECEPTION CENTER TABLE	Size: L:1200mm W:600mm H:460mm Made of laminated board with PVC edging, M.S pipe powder coated frame and legs.		04		
12. CONFERENCE ROOM (18+4) (AUTHORITY's FLOOR)						
a.	CONFERENCE TABLE	Size: L:7299mm W:3314mm H:760mm Top: 38 mm Thick, Made of Mahogany Veneer Pressed on Particle Board with Mahogany or equivalent Wood Molding all around & with Socket Box over Flap Shutter. Vanity Panel: 18 mm Thick Made of Mahogany Veneer Pressed on Particle Board with Solid Wood Edging. Panel Box: 18 mm Thick Made of Mahogany Veneer Pressed on Particle Board with Solid Wood Edging. Footing 50 x 12mm Thick Solid Mahogany wood. Polish:40% Gloss.		01		
b.	ADD ON SLIDING SOCKET	Size: L:280mm W:100mm H:40mm "Color Silver Configuration: 2 x Power Socket , 1 x Cat6, 1 x HDMI, 1 x Mic, 1 x USB (data)"		05		

12. CONFERENCE ROOM (18+4) (AUTHORITY's FLOOR)

Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
c.	CREDENZA	<p>Size: L:2140mm, W:520mm, H:760mm</p> <p>Overall structure is made of imported mahogany or equivalent wood and veneer pressed on particular board. 40 mm thick top in green color leatherette panels with real gold inlay, solid wooden profile beading and wooden strip with wenge wood inlay fixed all around. Credenza has 6 equal drawers, two single shutter cabinets with one adjustable shelf on both sides, 4 equal stationary tray slides on wooden runners, green velvet fabric raped on tray bottoms. There is 4" Solid wooden skirting all around at the base of desk and 5"x 5" x ¾" wooden pieces with profile edges is fixed at all corners under skirting. All corners have wooden pillar with elegant profiled edges. Overall structure assembled with dowels & imported K.D fitting. Wood has been proper seasoned at 8 to 10 percent moisture with termite treatment. Complete set is finished with high quality polish and lacquers for a longer lasting shine. Finish is the wood stain which is 2k, poly urethane finish and have scratch resistant. Polish has 3 base coats and 2 top coats.</p>		02		
d.	EXECUTIVE CHAIR (HIGH BACK)	<p>Size:- L: 687mm W:438mm H:940mm</p> <p>Structure made of arms in solid wood & upholstered with best quality foam & leathrite + revolving reclining PU gas lift mechanism pedestal + polish finish.</p>		04		

12. CONFERENCE ROOM (18+4) (AUTHORITY's FLOOR)						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
e.	EXECUTIVE CHAIR	Size:- L: 597mm W:483mm H:940mm Structure made of arms in solid wood & upholstered with best quality foam & leathrite + revolving reclining PU gas lift mechanism pedestal + polish finish.		18		
13. MEETING ROOM (10) (..... FLOOR)						
a.	MANAGER HIGH BACK CHAIR (STRIPED BACK) (BLACK LEATHRITE WITH PATCHES)	Size: L:560mm W:585mm H:1195mm Structure made of nylon seat & plywood back upholstered with best quality foam & fabric + arms in PP + revolving reclining PU gas lift mechanism pedestal.		04		
b.	MANAGER CHAIR BLACK	Size: L:575mm W:625mm H:1090mm Upholstered with best quality foam & leatherite, revolving & reclining gas lifter mechanism with aluminum pedestal & wheel caster + arm rest black & silver.		30		
c.	MEETING TABLE 10 PERSON RECTANGULAR(Moghany)	Size: L:3000mm W:1200mm H:760mm Structure made of veneer pressed on particle board with solid wood + polish finish.		03		
d.	ADD ON SLIDING SOCKET WITH WIRELESS CHARGER	Size: L:350mm W:100mm H:40mm Color Silver Configuration: 2 x Power Socket, 1 x Cat6, 1 x HDMI, 1 x Mic, 1 x USB (data), 1 x Wireless Charger		06		

13. MEETING ROOM (10) (..... FLOOR)						
Sr.#	Name of Item	Description	Picture/ Design	Quantity	Unit Price in Rs. (with Tax)	Total Price in Rs. (with Tax)
e.	CREDENZA	Size:- L: 1530mm W:463mm H:760mm Structure made of veneer pressed on particle board + solid wood + leatherite wrapped on top + polish finish.		03		
f.	File Cabinet	L:1000mm x W:425mm x H:1200mm Made of laminated board with matching PVC edging, including powder coated metal fitting.		50		
Grant Total (with all taxes in figure):						
Grant Total Amount in Rupees (with all taxes in words): (.....)						

Signature with Stamp: _____

Name of the Firm: _____

Name of Contact Person with Number: _____

Note: The word “**equivalent**” means the confirming that the quality of item(s) being quoted other than the quoted brand by the procuring agency is more or less the same & similar level, and too the item(s) itself confirmed that it has the same features as of the quoted brand by the procuring agency i.e. in terms of its standard, outlook, useful life & market cost etc. means apple to apple.

OIL AND GAS REGULATORY AUTHORITY

EVALUATION CRITERIA

Purchase & Supply of Furniture Items under Tender Enquiry No. 04/2022

After confirming/ meeting the basic eligibility of firms/ bidders given in OGRA Tender Notice & its Tender documents, the detailed technical evaluation of bidders shall be performed as per the following two (02) different steps of Criteria:-

➤ **Step-I:**

Evaluation for Technical / Pre-Qualification Proposals / **Criteria** (80 marks); and

➤ **Step-II:**

Evaluation for Furniture Samples / **Criteria** (20 marks).

Terms & Conditions

- i. Bidders must submit all information relevant to perform technical evaluation as part of their Technical Proposal under detailed technical evaluation criteria given in Step-I.
- ii. Minimum score for pre-qualification of technical proposals is **80% marks in each step** i.e. "Step-I" & "Step-II";
- iii. Bidders who qualify step-I of technical evaluation shall only be required to submit samples of quoted furniture items for, which the bidders will be informed for provision of samples, in advance.
- iv. The bidders whose samples are approved by OGRA team shall be declared as qualified bidders under Step-II and the firms who will finally acquire minimum 80% marks as overall i.e. Step-I & II, shall only be declared as "**Technically Qualified**" bidders/ firms and their financial proposals shall be opened. The financial proposals of the firms who failed to obtain overall 80% marks their financial proposals / bids, will be returned to them un-opened.

STEP-1 (80 Marks): Detailed Technical Evaluation Criteria				
Description				Max. Points
(1). Technical Capabilities:				40
	1.a	Entitled marks are as follows:		10
		In case of Manufacture, Sole Distributor & Supplier		10
		In case of Manufacturer or Supplier		05
		In case of Supplier only		03
Note: Attach documentary proof. Incase of failure, the marks will not be awarded.				

Cont....

1.b	<p>Establishment of Office/ Showrooms</p> <ul style="list-style-type: none"> Maximum marks for showrooms in at least 03 Provinces / ICT. Relative marking for others, (No. of showrooms in Provinces / ICT divided by 3 x 10). <p>Note: Attach contact No. & complete address and documentary proof. In case of failure, the marks will not be awarded.</p>	10
1.c	<p>Furniture manufacturing facilities in Pakistan</p> <p>The following six (06) types of workshops/ facilities will be entitled for marks as follows:</p> <ul style="list-style-type: none"> ➤ Wood workshop : 02 marks ➤ Metal workshop : 02 marks ➤ Lamination workshop : 02 marks ➤ CNC workshop : 02 marks ➤ Edging and binding workshop : 02 marks ➤ Wood seasoning plant/facility : 03 marks ➤ Automatic wood paint chamber/ facility in required closed environment : 02 marks <p>Note: Attach documentary evidence and list of machinery & equipments, duly signed & stamped. In case of failure marks will not be awarded.</p>	15
1.d	<p>In-house design facility with interior designer (attach documentary evidence. Incase of failure, the marks will not be awarded)</p>	03
1.e	<p>Availability of technical staff for repair/after sale services & repair call attending protocol within 1-3 days, till 01 year after receipt of work / purchase order. (provide an undertaking in this regard on legal paper).</p>	02
(2). Organization Sales & Clientage		25
2.a	<p>In Hand Projects with Govt. Organizations/ Multinational Companies/ Corporate Offices/ Banks etc.</p> <ul style="list-style-type: none"> ➤ Total Value of In Hand Projects : >300 Million or above = 10 Marks ➤ Relative Marking for others (Total value of projects/300 x 10) • For in hand Projects PO/ Supply Order <u>or</u> Agreement of respective project etc. alongwith any document like cost & scope of project is in hand of the firm/ bidder. <p>Note: Attach Purchase Orders / Completion Letters / Certificates etc. No marks shall be awarded if Letter of Award of Agreement and/or proof of cost/scope of respective project is not attached.</p>	10

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	2.b	<p>Completed Projects in last 05 years (with Govt. Organizations/Multinational Companies/Corporate Offices/ Banks etc.)</p> <p>➤ 600 Million or above = 10 Marks</p> <p>➤ Relative Marking for others (Total value of projects/600 x 10)</p> <p>Note: Attach Purchase Orders / Completion Letters / Certificates etc. No marks shall be awarded if Letter of Award of Agreement and/or proof of cost/scope of respective project is not attached.</p>	10
	2.c	<p>Duration of Business in Pakistan</p> <p>Total Experience of the company in same business in which they are dealing.</p> <p>a. Maximum marks for 25 years or more : 05 marks</p> <p>b. Relative marking for others (No. of years /25 x 05)</p> <p>Note: Attach documentary proof. In case of failure, marks will not be awarded.</p>	05
3. Financial Strength / Position			15
	3.a	<p>Annual turnover in same business (For last 03 years) with Evidence</p> <p>➤ Maximum marks for annual turnover of Rs. 500 Million or above.</p> <p>➤ Relative marking for others. (Total value /500 x 10)</p> <p>Note: Attach documentary proof/ income tax return. In case of failure, marks will not be awarded.</p>	10
	3.b	<p>Bank Credit Line</p> <p>➤ Available bank credit line equal to 300 Million or above : 05 marks</p> <p>➤ Relative marking for others. (Total value /300 x 05)</p> <p>Note: Attach documentary proof. In case of failure marks will not be awarded.</p>	05

Step-II (20 Marks): Evaluation Criteria For Samples (Criteria)				
	Description			Max. Marks
	1.a	Workmanship	05	20
	1.b	Polish Finish/ edging	05	
	1.c	Jointing	05	
	1.d	Material as per specifications	05	

Note: Minimum score required to pass for Technical / Pre-qualification is 80%.