

PUBLIC AUCTION

AUCTION/DISPOSAL OF USED SURPLUS SERVICEABLE/UN-SERVICEABLE STORE ITEMS UNDER TENDER ENQUIRY No. 08/2023.

1. The Oil and Gas Regulatory Authority (OGRA) invites sealed bids for auction of the following nature of surplus serviceable/unserviceable store items:-

- Furniture & Fixtures;
- Computer Hardware ;
- Machinery & Equipment etc.,
- Stationery items; and
- Miscellaneous items etc.

2. The application Proforma containing detailed information of used items to be auctioned and terms & conditions of auction etc. are available on the websites of PPRA(www.ppra.org.pk) and OGRA (www.ogra.org.pk). The documents can also be obtained from office of the undersigned on any working day. (Monday to Friday) (09:00 a.m. to 05:00 p.m.)

3. The interested individuals/parties may visit the OGRA Office for physical inspection/verification of the auctionable items during office hours. The Sealed Bid on prescribed proforma will be received latest by January 09, 2024 at 11:00 a.m and opened on the same date by the OGRA Disposal Committee at 11:30 a.m at the 1st Floor of OGRA Office Building, Plot No.37 & 39, Mauve Area, G-10/4, Islamabad.

Joint Executive Director (Admin)
Oil and Gas Regulatory Authority
Plot No.37 & 39, Mauve Area, G-10/4, Islamabad
Ph: 051-9108890-98, Fax:051-9108810

14x3

نیلام عام

استعمال شدہ، اضافی، قابل مرمت / ناقابل مرمت / ناکارہ سٹور آئیٹمز کی نیلامی
زیر تحت ٹینڈر رانکوائری نمبر 08/2023

1- آئل اینڈ گیس ریگولیٹری اتھارٹی (اوگرا) کو درج ذیل استعمال شدہ، اضافی، قابل مرمت / ناقابل مرمت / ناکارہ سٹور آئیٹمز کی نیلامی کیلئے
سربراہ پشکشیس مطلوب ہیں۔

- فرنیچر و فیکسز
- کمپیوٹر ہارڈ ویئر
- مشینری و سامان وغیرہ
- سٹیشنری آئیٹمز
- متفرق آئیٹمز وغیرہ

2- نیلامی کیلئے استعمال شدہ آئیٹمز کی تفصیلی معلومات اور شرائط و ضوابط پر مشتمل درخواست / پروفارما پیپرا ویب سائٹ
(www.ppra.org.pk) اور اوگرا ویب سائٹ (www.ogra.org.pk) پر دستیاب ہے۔ دستاویزات دفتر زیر دستخطی سے بھی کسی بھی یوم
کار (سوموار تا جمعہ) صبح (09:00 تا شام 05:00) تک حاصل کی جاسکتی ہیں۔

3- خواہشمند افراد / پارٹیاں نیلامی کی اشیاء کی جانچ پڑتال کیلئے دفتری اوقات میں اوگرا دفتر تشریف لائیں۔ مجوزہ پروفارما پر سربراہ پشکشیس
09 جنوری 2024 دن 11:00 بجے تک موصول کی جائیں گی اور اسی روز دن 11:30 بجے اوگرا ڈسپوزل کمیٹی کی جانب سے فرسٹ فلور اوگرا
آفس بلڈنگ، پلاٹ نمبر 37 اور 39، ماؤ ایریا، G-10/4، اسلام آباد میں کھولی جائیں گی۔

جوائنٹ ایگزیکٹو ڈائریکٹر (ایڈمن)

آئل اینڈ گیس ریگولیٹری اتھارٹی

پلاٹ نمبر 37 اور 39، ماؤ ایریا، G-10/4، اسلام آباد

فون نمبر: 98-051-9108890، فیکس: 051-9108810

14x3

PUBLIC AUCTION

Subject: **AUCTION/DISPOSAL OF USED SURPLUS SERVICEABLE/UN-SERVICEABLE STORE ITEMS UNDER TENDER ENQUIRY No. 08/2023.**

1. The Oil and Gas Regulatory Authority (OGRA) invites sealed bids for auction of the following nature of surplus serviceable/unserviceable store items:-
 - Furniture & Fixtures;
 - Computer Hardware ;
 - Machinery & Equipment etc.,
 - Stationery items; and
 - Miscellaneous items etc.
2. The application Proforma containing detailed information of used items to be auctioned and terms and conditions of auction etc. are available on the websites of PPRA (www.ppra.org.pk) and OGRA (www.ogra.org.pk). The documents can also be obtained from office of the undersigned on any working day. (Monday to Friday) (09:00 a.m. to 05:00 p.m.)
3. The interested individuals/parties may visit the OGRA Office for physical inspection/verification of the auctionable items during office hours. The Sealed Bid on prescribed proforma will be received latest by January 09, 2024 at 11:00 a.m and opened on the same date by the OGRA Disposal Committee at 11:30 a.m at the 1st Floor of OGRA Office Building, Plot No.37 & 39, Mauve Area, G-10/4, Islamabad.

Joint Executive Director (Admin)
Oil and Gas Regulatory Authority
Plot No.37 & 39, Mauve Area, G-10/4, Islamabad
Ph: 051-9108890-98, Fax:051-9108810

AUCTION/DISPOSAL OF USED SURPLUS SERVICEABLE/UN-SERVICEABLE STORE ITEMS OF OGRA

The Oil and Gas Regulatory Authority (OGRA) invites sealed bid on lump sum basis on prescribed proforma as per **Annex-I**, from interested individuals/parties for auction of its used store items etc., as per list at **Annex-II**.

General Terms and Conditions:

1. The old/used scrapped items of stores will be auctioned through sealed bid on the basis of "As is and where is" and as lump sum basis;
2. The bidder will be required to submit the bid for all store items as per **Annex-II**, on lump sum basis, partial bid will not be accepted.
3. The bidder will be required to submit a **Pay Order** equal to **5%** of the total value of the bid as earnest money in favour of OGRA payable at Islamabad.
4. Any bid without earnest money or with any condition shall be rejected immediately after opening by the Disposal Committee.
5. The successful bidder will be required to pay an amount equal to **20%** of total bid money (in cash or through pay order), before close of the working hours of the next working day and balance amount will be payable within five (05) working days in form of pay order in favour of OGRA, payable at any bank in Islamabad, otherwise the bid will be cancelled and its earnest money as well as 20% advance shall be forfeited in favour of OGRA.
6. 5% earnest money, if not adjusted in the 20% of the total bid amount, will be released to the bidder after depositing of 80% bid amount.
7. The successful bidder will remove the relevant store items immediately at his own risk and cost, after depositing the full payment within seven (07) days.
8. The successful bidder will be required to pay income tax imposed by the Government i.e. 11% in case of filer and 22% in case of non-filer.
9. The bids are required to be delivered to the office of the undersigned by 11:00 a.m on January 09, 2024, . The Disposal Committee of OGRA will open the bids for further process on same day at 11:30 a.m in the presence of the bidders, or their authorized representatives, who may like to be present at OGRA Building situated at Plot No.37 & 39, Mauve Area, G-10/4, Islamabad.
10. Interested individuals/parties must bring their original CNIC or attested copy of same with them.
11. The OGRA employees and their families will not be entitled to participate in any of the bidding process for any item for sale.
12. OGRA reserves the right to accept or reject any or all proposals or extend the closing date of the bids without assigning any reason in accordance to PPRA Rules 2004.

(Nasrullah Khan)
Joint Executive Director (Admn)



Bidder Information Form/Bid Proforma

AUCTION/DISPOSAL OF USED SURPLUS SERVICEABLE/UN-SERVICEABLE STORE ITEMS

Name of the Bidder	
Address with Telephone, Fax & E-mail	
NTN Number/Income Tax No. (documentary evidence attached)	
Whether Pay Order as Earnest Money @ 5% of the total bid value is enclosed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Banker's Name & Contact Details	
Bid amount (in Pak Rupees):	<p>Rs...../- (without tax)</p> <p>Rs...../- (tax @ 11% in case of filer and 22% in case of non-filer)</p> <p>Total amount including tax Rs...../-</p> <p>(Rupeesonly)</p>
Contact Person with Mobile No. Date: _____	<p>_____ Authorized Signature & Stamp (if any)</p> <p>_____ (Name)</p>

- i) Conditional bidding will not be accepted.
- ii) Partial bid will not be accepted therefore bid should be submitted for all items as **lump sum**.
- iii) The highest/successful bidder will remove the relevant store items immediately at his own risk and cost, after depositing the full payment within seven (07) days.
- iv) All government taxes will be paid by the successful bidder separately to the bid amount quoted above by the firm; and
- v) Other terms & condition will remain same as per tender.

List of Furniture Items etc.

Sr.#	Name of Item	Quantity	Remarks
1	Back Display Storage Unit (Cafeteria)	03	
2	Book Shelf with Glass (Executive)	03	
3	Back Unit Lower Shetter upper with Shelving	17	
4	Chair Revolving High Back	40	
5	Chair Revolving (Low Back)	180	
6	Chair Visitor (Tubular)	150	
7	Chair Visitor (Wooden)	130	
8	Chair Dining	24	
9	Credenza (wooden)	17	
10	Counter Stool/Hydraulic	02	
11	Conference Table	03	
12	Side unit with Keyboard Tray/Computer Desk	190	
13	File Rack	01	
14	Executive Double Pedestal Desk	40	
15	End Shef /W-Notice Board	04	
16	File Cabinet (wooden)	16	
17	Foot Rack	01	
18	File Trolley	01	
19	Insect Killer (Electric)	01	
20	Key Box	01	
21	L-Shape (Unit/Shelving above/rack)	12	
22	Office Table (single side)	150	
23	Portrait of Quaid-e-Azam	02	
24	Plastic Table & Chairs	01+20	
25	Reception Table/Desk	01	
26	Restroom with Stand	01	
27	Sofa (Single Seater)	20	
28	Sofa (2 Seater)	15	
29	Sofa (3 Seater)	01	
30	Side Unit with Keyboard Tray (Executive)	09	
30	Side Table (Centre Table Small)	23	
31	Square Table (Box Type)	08	
32	Stand Wooden	06	
33	Table Side unit (5"x4"X2½")	10	
34	Storage Unit Back	17	

List of Building Fixture, Machinery & Equipments etc.

Sr.#	Name of Item	Quantity	Remarks
1	AC Grill In	50	
2	AC Grill out	20	
3	AC Split (Indoor) (outdoor)	90	
4	AC Thermostat	24	
5	Aluminum Door	16	
6	Aqua Water Filter	03	
7	Aluminum Strip	02	
8	AC Adopter	03	
9	Angle Iron Safe	10	
10	Allan Key	01	
11	Audio System Comprising	01	
12	Blinds	7111 Sqft	
13	Burner	04	
14	Bags	10	
15	Carpet	4500 sqft (Approx)	
16	Canopy	01	
17	CNG Cylinder (40W, 198/1 & Grageted)	08	
18	CLI Telephone Set	11	
19	Drill Machine	01	
20	Energy Saver (Bulb)	57	
21	Door	22	
22	Exhausts Fans	42	
23	Executive Telephone Sets	04	
24	Electric Oven	02	
25	Emergency Fire Alarm Sounder	06	
26	Fan Heater/Lower	166	
27	Fire Extinguishers	69	
28	False Celling	Bulk	
29	Gas Filler A/C	02	
30	Gas Cylinder	03	
31	Gas Heater	01	
32	Hand Drier	01	
33	Humidifier	01	
34	Iron Door	07	
35	Junction Box (Telephone)	01	
36	Jai-a-Namaz	31	
37	Iron Bracket A/C	07 (2300 feet)	
38	Incumbency Honor Board	02	
39	Kitchen Sink	01	
40	Kettle Electric	23	
41	Mirror (Face)	17	
42	Motor With Pump	02	
43	Mirror Door	14	
44	Multi Meter	01	
45	Mobile Set	07	
46	LCD 46"	03	

cont.. 1/2

List of Building Fixture, Machinery & Equipments etc.

F/B

47	LPG Regulator/Stove	3+3	
48	Pedestal/Bracket Fan	08/67	
49	Saff (Jay-e-Namaz)	200 Sqft	
50	Telephone DB	04	
51	Telephone Exchange	03 ?	
52	Telephone/Set Steno	30/14	
53	Tape Audio Sony	01	
54	TV Trolly	02	
55	VCR (Panasonic)	01	
56	Umbrella	1	
57	Wooden Door	20	
58	Water Cooler	02	
59	Wooden Partition	3200 Sqft	
60	Sign Board	02	
61	Window Aluminum	03	
62	Wall Clock	20	
63	Water Dispenser	04	
64	CCTV Camera	17	
65	Camera (Tripod)	01+01	
66	Video Splitter	01	
67	Telephone Set 15 T Digital open stage	01	
68	Vehicle Tyre	128	

2/2





04

FIC

List of Computers, Machinery & Equipments etc.

Sr.#	Name of Item	Quantity	Remarks
1	Computer Dell and Server	23+02	
2	Computer Acer	30	
3	Computer HP	40	
4	Electric Typewriter	01	
5	Fax Machines	04	
6	Hard Disk/USB	14	
7	Keyboard	06	
8	Laptops HP, Dell, Lenovo	12	
9	Printers HP Model 1200	02	
10	Printer HP 1300	11	
11	Printer HP 1022	02	
12	Printer HP 4200	01	
13	Photocopier Machines	05	
14	Paper Shredder	07	
15	LCD/LED Monitor	30	
16	Scanner (Normal)	08	
17	TP Link	08	
18	Multimedia Project Screen	03	
19	Wireless Router (Nayatel)	03	
20	Wireless USB Device	01	
21	Mikrotik Router Board Hardware	01	
22	Network Card	02	
23	Load Balancer	01	
24	Toners (Photocopiers, Printers, Fax Machines etc.)	Bulk	
25	Stationery items	Bulk	